

Your Preferred Skills

| Area: | Prioritizing Choices | | | | | | | | | | | | Prioritized Skills | |
|--|----------------------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-----------|-----------|--------------------|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | |
| 1. | | | | | | | | | | | | | | 1. |
| 2. | 1 2 | | | | | | | | | | | | | 2. |
| 3. | 1 3 | 2 3 | | | | | | | | | | | | 3. |
| 4. | 1 4 | 2 4 | 3 4 | | | | | | | | | | | 4. |
| 5. | 1 5 | 2 5 | 3 5 | 4 5 | | | | | | | | | | 5. |
| 6. | 1 6 | 2 6 | 3 6 | 4 6 | 5 6 | | | | | | | | | 6. |
| 7. | 1 7 | 2 7 | 3 7 | 4 7 | 5 7 | 6 7 | | | | | | | | 7. |
| 8. | 1 8 | 2 8 | 3 8 | 4 8 | 5 8 | 6 8 | 7 8 | | | | | | | 8. |
| 9. | 1 9 | 2 9 | 3 9 | 4 9 | 5 9 | 6 9 | 7 9 | 8 9 | | | | | | 9. |
| 10. | 1 10 | 2 10 | 3 10 | 4 10 | 5 10 | 6 10 | 7 10 | 8 10 | 9 10 | | | | | 10. |
| 11. | 1 11 | 2 11 | 3 11 | 4 11 | 5 11 | 6 11 | 7 11 | 8 11 | 9 11 | 10 11 | | | | 11. |
| 12. | 1 12 | 2 12 | 3 12 | 4 12 | 5 12 | 6 12 | 7 12 | 8 12 | 9 12 | 10 12 | 11 12 | | | 12. |
| Un-prioritized skill number | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | |
| A. Total number of times the un-prioritized skill is circled | | | | | | | | | | | | | | |
| B. Priority number | | | | | | | | | | | | | | |

Instructions:

- List skills under the Un-prioritized Skills column.
 - Review each skill on the list and circle the number preferred in the Prioritizing Choices columns, choosing between the two alternatives shown in each box.
 - Line A: Enter the total number of times you circled each un-prioritized skill, adding across that line and then down.
 - Line B: Assign number 1 to the skill number(s) counted most frequently, 2 to the second, and so on, until you have entered a priority number under all the skills on your list.
 - Using the priority number(s) from line B, list the skills in order under the Prioritized Skills column. Use additional sheets to re-prioritize and eliminate duplicate priorities.
- (Adapted from Richard N. Bolles, *What Color is Your Parachute*, The Prioritizing Grid.)